

**St. Margaret of Scotland is seeking:
Part-Time – Coordinator of Youth Ministry**

Job Title: Coordinator of Youth Ministry

Location: Saint Margaret of Scotland Catholic Church, Saint Louis, MO

Reports to: Pastor

Position Schedule: Varied, requires evening and weekend hours.

Salary Range: \$20,000-25,000

Summary:

The Youth Minister will perform a wide variety of activities to direct and coordinate strong, faith-filled youth and young adult ministries aimed at helping the next generation of church leaders grow as disciples of Jesus Christ.

The individual in this position will be responsible for fostering and growing an established parish-based pastoral ministry with high school youth (grades 9-12) and middle school youth (grades 6-8). This person is to have purposeful engagement in relational ministry with youth and their parents, provide catechesis, and invite youth to serve others and make disciples. To that end the youth minister is responsible for the development, coordination, supervision and execution of parish programs designed to engage the youth of the parish. This individual should invite and enable all youth to serve others as they grow in their faith.

He or she should develop close communication with, and mutual support from the families of youth. We are looking for a unique individual who has a spirit and heart for ministry as well as the ability to organize and run a comprehensive, fun, engaging ministry.

Duties and Responsibilities:

While not intended to be a complete list, the following are examples of duties associated with this position. Other related expectations, responsibilities, and tasks are required at times. The Youth Minister should be adaptive and receptive to the varying requirements of this position.

- Coordinate the recruitment, training, support and evaluation of volunteers in the youth ministry program and provide appropriate training for the youth and adults in leadership positions.
- Develop, plan and coordinate vibrant programming for youth through discussions, speakers, peer ministry, small faith sharing groups, and service opportunities that will lead youth into a deeper relationship with Jesus. Examples include but are not limited to the following:
 - Weekly Bible Studies for Middle School Youth
 - Monthly Formation Nights
 - Regular social events
 - One retreat per year

- Two pilgrimages offered by the Archdiocese (Solidarity at the Border and Sankofa Pilgrimage)
- Summer Service Trip - Catholic Heart Work Camp
- Youth Masses led by youth and in collaboration with the Pastor and Liturgy Director
- Monthly service projects
- Participate in the life and activities of the parish and develop opportunities for youth to be visibly present and involved with the larger parish community.
- Plan, coordinate, and execute fundraising for youth ministry.
- Work with parish staff to coordinate records, finances, and communications for the program.
- Take part in diocesan youth ministry meetings representing the parish community.
- Establish individual relationships with high school and middle school youth of the parish.

Qualifications:

- Strong personal relationship with Jesus and a deep love for the Catholic church; must be a practicing Catholic.
- Passion for sharing faith with middle and high school-aged students.
- Bachelor's Degree or equivalent experience
- Effective organizer, planner, and implementer
- Participation in the Archdiocesan Safe Environment Program (may be completed after hiring as well)
- Ability to work evening and weekend events as needed
- Ability to interact with a variety of stakeholders

Benefits:

- Health insurance
- Paid time off
- Retirement savings plan

Application Submission:

Interested candidates, please submit your resume and cover letter to Father John Vien at frjrvien@stmargaretstl.org by April 15, 2024.

If qualified candidates are interested in full-time employment, or non-employee compensation for project-based work, let us know. We are open to discerning arrangements that might be mutually fruitful for the parish and the candidate.